

UNIVERSITY OF LONDON  
SCHOOL OF ADVANCED STUDY  
INSTITUTE OF HISTORICAL RESEARCH

**CENTRE FOR METROPOLITAN HISTORY**

**CONSTITUTION AND SCHEME OF MANAGEMENT**

**(Revised, June 2003)**

1 The aims of the Centre for Metropolitan History shall be:

- i to provide a practical service for all those interested in the history of London, by carrying out bibliographical work, by organising historical data (including oral testimony) so that they will be more readily usable, and by collecting and publishing news of research in progress;
- ii to promote the interchange of ideas on metropolitan history through seminars, conferences and other meetings;
- iii to undertake original research into the society, economy, culture and fabric of London, with regard to its role both within the British Isles and in the world at large;
- iv to promote research into the history of other metropolitan centres by inviting speakers and research fellows from other parts of the world to take part in its activities, and to participate in such research by undertaking projects which compare London with other centres.

The activities shall be undertaken in cooperation with other organisations when appropriate.

2 The Centre for Metropolitan History Committee exists to further and advise upon the aims given in 1 above. It will consist of normally not more than fifteen members. The Committee will represent a wide range of expertise in subjects and chronology, with particular regard to the subjects of research being undertaken by the Centre, and will, where possible, include representatives of other bodies, including libraries, archives, museums and local government. The committee will meet two times a year, and will receive a report from the Director concerning each research project and separate activity of the Centre at least once a year, and will assist in the development of the Centre's long-term strategy. It will also consider and approve the Annual Report and accounts. Membership of the Committee will be for a period of four years with three members retiring each year. Resigning members will become re-eligible for membership after an interval of one year. The committee shall have the power to co-opt additional members for the occasional meeting as dictated by the projects in being. The Director of the Institute shall be *ex officio* chairman of the committee and the Chair of the IHR Advisory Council shall serve *ex officio* as a member of the committee. The Director, Deputy Director and Administrative Assistant of the Centre, together with the Leverhulme Professor of Comparative Metropolitan History, should normally be in attendance.

3 The Centre for Metropolitan History Committee will report to the Institute of Historical Research Advisory Council, which will be responsible for any amendments to this constitution and scheme of management.